

2022 Vendor Info, Rules & Regulations

Application Deadlines: All applications must be received by August 1, 2022!

This is your copy of the contract agreement, PLEASE READ & RETAIN FOR YOUR RECORDS.

Trinidaddio Blues Fest

<u>Date</u>	<u>Time</u>	<u>Fee</u>
Friday, August 27 th	6 pm to 10 pm	(Fri & Sat) \$100
Saturday, August 28 th	4 pm to 10 pm	

Streets closed to vehicular traffic by Noon ~ Local shops open all day ~ Music starts as scheduled and ends approximately 10 pm.

~ See Vendor set up times under [ADDITIONAL REQUIREMENTS](#)

Place: Central Business District ~ 300 Block West Main St – 100 Block East Main St. ~ Trinidad, CO 81082

Vendor Entrance: Main St @ Animas – See attached map

Thank you for your interest in operating a vendor booth at the Trinidaddio Blues Fest! Trinidaddio Blues Fest will take place in beautiful and historic Downtown Trinidad. Both days of the Blues Fest will be held in the Central Business District (CBD).

The Trinidaddio Blues Fest is a fund-raiser for local non-profits presented by Trinidaddio Blues Fest, Inc. (a 501 (c) 3 charitable organization) and over the past years has never failed to provide much needed assistance for many deserving groups. With steady growth since its inception in 1999, attendance figures are again expected to be several thousand for 2022.

The Trinidaddio Blues Fest will have many Craft/Retail booths in addition to several informational and public service booths.

We look for high quality products that are unique, original, unusual, handcrafted, or just beautiful, desirable and in good taste. Artisans and craftsmen are encouraged to take advantage of this opportunity.

Trinidaddio Blues Fest, Inc. is the only vendor of official Trinidaddio merchandise.

The date your application is received does not guarantee acceptance, nor does your participation in previous events.

You will know if your application has been accepted if your check for the vendor fee has been cashed; conversely, if your application is not accepted your checks for both the vendor fee and deposit will be returned.

BOOTH REQUIREMENTS:

The appearance of your booth, and presentation of your merchandise affects both the success of the event, as well as your own. We want to see that everyone has a pleasing “Daddio” experience.

The event staff determines booth placement.

You will be instructed where to place your booth when you check in. Placing your booth in any other location may result in loss of deposit and eviction from the event. Unless otherwise instructed, all booths will be located along the South side of Main Street, on the street, next to the curbing. Sidewalks are for legally permitted use of the business owners at the location.



Booth Space is limited to a one 10’ L x 10’ W x 10’ H booth (including all accessories) of sufficient quality to withstand wind, rain, hail and other inclement weather. Come prepared for all types of mountain weather!










When using a tent(s) for your booth, for both the appearance of the event, and for your safety and the safety of others, we **insist** you have four sides for your tent(s), the fourth side to cover the front at night, should it remain set up overnight, or by necessity because of weather conditions. The number of sides used will be determined by need and weather.






All tents must be weighed to secure to the ground. Staking is not permitted on the city streets. 40# per leg is recommended for inclement weather.

2022 Vendor Info, Rules & Regulations

-  Being in the CBD, ambient lighting may suffice for your booth. You may provide and set up your own additional lighting if desired. **Generators are not allowed!** Battery powered lighting only is permitted; please, keep in mind, leaving the event before the crowd has dispersed, will result in loss of deposit.
-  Your booth must remain open during the entire event. You may not leave early, nor will vehicles be allowed on the site until crowd has dispersed. Leaving early *will result in loss of deposit and possible fines!*
-  Please staff your booth with personable, friendly workers! Remember, smiling is contagious. Poor attitudes will not be tolerated, and could result in loss of deposit and eviction from the event.
-  Children must be under adult supervision at all times. Absolutely NO aggressive or unleashed pets!
-  Your booth must be neat, attractive and well maintained. Please have a professional quality sign... **No neon lights or flashers.** Banners and flags are encouraged.
-  You are responsible for setting up, maintaining, and removing your own booth, your merchandise, and your trash. Your booth must be removed and the area cleaned up **by Midnight on Saturday, August 27.** Failure to do so may result in loss of deposit and possible additional fees for cleanup.
-  **All booths must have an easily accessible 5 lb. fire extinguisher with valid inspection tag attached.**

ADDITIONAL REQUIREMENTS:

-  Due to safety concerns, glass containers, non-biodegradable Styrofoam, breakable plastic, carry-in alcohol, umbrellas, illegal items and weapons are not allowed on event grounds. Please see that this is reflected in your inventory.
-  All vendors are required to remove any packaging, dunnage, used supplies or other materials brought into the event grounds. Failure to do so will result in a cleaning fee being deducted from your deposit.
-  Vendors may set up *between Noon and 3pm*. Keep in mind you must be set up and **ALL VEHICLES MUST BE OUT OF THE CBD EVENT AREA BY 3PM ON FRIDAY!**



Environmental Concerns:

We attempt to be as environmentally conscious as possible, and encourage you to do your part and help us build our reputation as a “green” event. As such, we require the use of biodegradable accessories (plates, cups, point of sale packaging, etc.)

Vendors are required to have trash containers, police the area in front of their booth. Failure to comply will result in the assessment of clean up fees, which will be deducted from your deposit. **EVENT STAFF WILL PROVIDE PICK UP OF YOUR BAGS OF TRASH.**

All vendors are required to remove anything they have brought into the event grounds before leaving. Failure to do so will result in a removal fee being deducted from your deposit. ***Any hazardous waste must be removed from event grounds, properly disposed by vendor and not put into event or City of Trinidad trash containers or left on the ground! Violators will be Prosecuted and Fined!***

Vendors found to be in violation of these requirements may be fined, assessed fees, forfeit deposit and/or removed from the event, and may face possible criminal prosecution.

2022 Vendor Info, Rules & Regulations

2021 Booth Fees ~ Inclusions:

Single 10 ft x 10 ft Booth Space

Date	Time	Fee
Friday, August 27 th	6 pm to 10 pm	(Fri & Sat) \$100
Saturday, August 28 th	4 pm to 10 pm	

Included with the booth fee are:

- ✚ **1 Vendor Vehicle Pass** to unload/load your equipment and supplies.

Once you are set-up, your vehicle must be legally parked outside the event area.

Vehicles are allowed on the CBD event grounds for loading in and loading out only. Vehicles must be out of the CBD event grounds by 3:00 pm and may not return until after the music has ended and attendees' safety is not at risk!

Vendors are liable for any damage caused by their vehicles. Children **must be supervised at all times.**

LODGING

Please book your lodging early! Two new hotels were built in Trinidad in 2008 (La Quinta Inn & Suites and Holiday Inn Express), however, rooms are still limited, and will fill up. Lodging sells out quickly! **Major hotels will be filled a month before the event!** Campsites at Trinidad Lake State Park are also limited, and fill up quickly. More information is available on the website under General Info/Area Info.

BOOTH DEPOSIT:

A **\$100 refundable deposit** is required with all applications and will be refunded by mail after the booth space is cleared, cleaned and it has been determined that the requirements set forth in this agreement have been met. Deposit is required even if you have participated in previous years.

INSURANCE:

A current Certificate of Liability for a minimum of \$2,000,000 (aggregate) naming **Trinidaddio Blues Fest, Trinidad Entertainment District** and the **City of Trinidad** as an additional insureds is required. **Absolutely No Exceptions!** Vendor accepts responsibility for all lost or stolen merchandise, personal belongings, equipment, supplies, etc.

Vendor accepts all responsibility and liability, and agrees to incur the cost of any damage to their booth, equipment, merchandise, personal belongings, supplies etc. Vendor also accepts all responsibility and liability, and agrees to incur the consequential cost of any injury to other vendors, customers, event staff, employees or volunteers, as well as property damage to other vendors, customers, event staff, employees, volunteers, event equipment and supplies, event grounds, or to the environment caused by any action or inaction of the vendor to maintain a safe work environment, or equipment or product failure of the vendor.

APPLICATION INSTRUCTIONS:

In order to apply, print this entire document, and **retain the Vendor Info, Rules & Requirements for your records.** Type or legibly print the required information on the application, sign, date and submit as described below. **If your application is accepted, your check for the vendor fee will be cashed; conversely, if your application is not accepted your checks for both the vendor fee and deposit will be returned.** Properly complete application and mail in at least 5 working days before the application deadline. Incomplete applications, or those received after the application deadline, and postmarked less than 5 days before the application deadline, may be rejected.

Check List ~ Please be sure to include:

- Properly completed, signed and dated application
- 2 Checks! One for booth fees **and a 2nd check for deposit.** Make checks payable to: Trinidaddio Blues Fest.
- Certificate of Insurance (legible copy) naming **Trinidaddio Blues Fest** and the **City of Trinidad** as an additional insured.
- Detailed product descriptions and prices
- Photos of your products and/or booth (If photos are not adequate or available, samples of merchandise may be submitted.)

All applications must be received no later than August 1, 2022.

All applications must be sent via U.S. mail, courier or hand delivered in an envelope addressed as indicated immediately below. **Applications received via email or fax will not be considered.** Please send your application, check, and any other required information to:

Trinidaddio Blues Fest
ATTN: VENDOR DIRECTOR
1400 San Pedro
Trinidad, Colorado 81082

Thank you very much!

Neil Sexton, Founder
Trinidaddio Blues Fest
neil@trinidaddiobluesfest.com

Jerry Campbell, Director
Trinidaddio Blues Fest
jerry@trinidaddiobluesfest.com

Tom Cress, Director
Trinidaddio Blues Fest
tomcress@icloud.com

PLEASE RETAIN THESE 4 PAGES OF VENDOR REQUIREMENTS FOR YOUR RECORDS.

For vendor questions, please email: vendor@trinidaddiobluesfest.com